



ARCHITECTURAL FORM

APPLICATION FOR IMPROVEMENTS AND APPROVAL FORM

Homeowner			
Name:			Date:
Property Address:	City:	State:	Zip Code:
Evening Phone:	Daytime Phone:	Cell Phone:	
Email Address:			
<p>DESCRIPTION OF PROPOSED IMPROVEMENTS: Include dimensions, shapes, colors and locations. <i>*Please attach a sketch, photograph or sales brochure illustrations of desired addition and/or modifications.</i></p>			
TYPE OF MATERIAL TO BE USED:			COLOR:

I will assume the responsibility for any work under the above-proposed improvements that my contractor or I accomplish. I will also assume responsibility for all future maintenance of this addition or improvement.

Signature	
Homeowner:	Date:



Adjoining Neighbors

Neighbor #1 Signature:	Printed Name:	Date:	
Property Address:	City:	State:	Zip Code:

Neighbor #2 Signature:	Printed Name:	Date:	
Property Address:	City:	State:	Zip Code:

Neighbor #3 Signature:	Printed Name:	Date:	
Property Address:	City:	State:	Zip Code:

You are also required to obtain a building permit for structures exceeding certain sizes and dollar costs. You should check with the City of San Diego Building Department. Please do not construe this letter as a permit to build, which can only be obtained from the County of San Diego Building Department.

It is the Homeowner responsibility and requirement to keep a copy of this document as proof of approval and it should be attached to the deed of the property and shall travel with the property. The homeowner should also obtain the approved Minutes documenting the Architectural approval by the Board of Directors for their records. Failure to obtain approval from Architectural Control Committee prior to making exterior changes or additions may result in the homeowner being required to modify or remove the additions or changes already made.

Please submit two copies of your request. One copy will be returned to you with the action of the Architectural Control Committee indicated.

Architectural Committee Use Only

Board Signature:	Date:
Application Status: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Additional Information Needed	
Conditions:	